



MyTools

A Company Benefits Management and Key Human Resource Tools mobile application and accompanying website

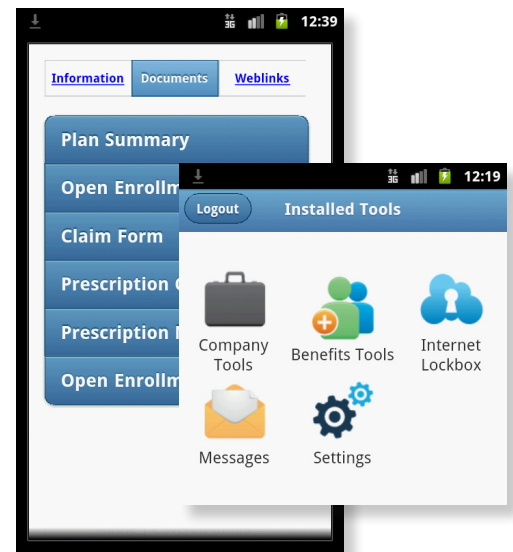


What Is MyTools

MyTools is an employee benefits app and accompanying web site that is a complete Human Resources Portal or can be added to one you already have for mobile device access. It's just incredibly convenient, more so than a HR web site only, as you can use MyTools from any smart phone or tablet. Need an allergist in the health plan—easy, just click on your app on your phone!

MyTools also provides important tools for HR. MyTools includes emergency information, an electronic bulletin board, and even secure messaging to employees. MyTools is different than e-mail only: it can be set to buzz a phone with an important announcement or action item.

MyTools can be set up and used by any size company from the smallest to largest cost effectively. If you have five or more employees, you will find MyTools a very effective and appreciated part of your human resource management.



Why Your Company Will Love MyTools

You get your own company app and accompany web portal for human resources with company branding. Many employees should gain appreciation for the benefits you provide to them and their families. Administrative resources can avoid simple support calls and employees and dependents find it easier to help themselves and have only a single site or app to navigate instead of multiple ones. Get your employees the information they need at their finger tips. Information can be updated at any time and all users are instantly updated—no more manuals. Instantly link to benefit provider webs sites for more detailed questions or with a single click, find the number to click to be instantly connected to customer support.

MyTools is a monthly service sold on a per user basis so it's incredibly affordable and can more than pay for itself the first month. Talk to your benefits adviser or Proximiti directly for more details.

Benefits Tools

These buttons allow for single click access to summary pages of each benefit provided and includes customer support numbers and web site addresses for additional information. Most users find that almost all information requests can be simply handled with a single click on MyTools.

Medical

This is the most utilized function of the benefits portion of MyTools. A one to two page summary of co-pays and the primary terms and conditions of the health insurance are often key information presented. Links are also included for doctor availability in the health insurance network.

Users can often do the following:

- Review summary of health insurance program
- Review co-pay requirements
- Find in network doctors and medical facilities
- Quickly access links for more detailed information
- Click on phone numbers to access customer support of the health insurance provider or even human resources.
- E-mail or fax your health insurance card if forgotten or lost or do so on behalf of your children if those cards are not in your possession.

This same set of capabilities can include other benefits you may offer—but only show the benefits you offer to that employee!



Benefits Page Templates

- Medical
- Dental
- Vision
- Life AD&D
- Disability
- 401-K
- Flexible Spending Accounts
- Employee Assistance

MyTools is an application and supporting web site that makes your benefits easy to use.

Company Tools

MyTools also includes some company information making it easier to keep up with Human Resources requirements and also find out corporate information like the cell phone number of a co-worker. Keep your emergency contact information available too to co workers and HR. You can use any or all of these functions:



A **directory of contacts** that can be just your department or can be company wide..



A **bulletin board** that can list company events, important document completion dates, and other information normally associated with HR matters. Can include links in events for easy access to selected information.



A **calendar** that can show in a single view upcoming items from the company or your department.



A **messages** folder where individual or group messages are delivered.



A **my information** button that allows an employee to review and update a wide range of information such as home address, etc. This can be important for updating emergency contacts as one example.



A **web Links** tool that allows for one click access to other web sites such as health insurance portals, 401-K information, etc.

For more information, contact your employee benefits advisor or contact Proximiti directly at sales@proximiti.com or 866-205-7672